

COMMISSION INFORMATION

CONSTABLE

Code Reference: Titles 36-2-6, Code of Alabama, 1975

36-4-4

36-23-1

36-23-4

11-2-1

In order to receive your Commission Certificate and your identification card as required by state law, you must file your original Oath of Office with your County Probate Office and send a copy to the office of the Secretary of State. You should retain a copy for your personal records. For your convenience, we have enclosed an Oath of Office form. You must also post bond.

In accordance with § 36-23-4, the bonds of constables shall be \$1,000 and the premiums on the bond is to be paid by the person making the bond without expense to the county.

The Probate Judge of your county must certify to the Secretary of State's office that you were duly elected/re-elected to a four year term, and that you have filed your oath and bond as required by state law. Enclosed is the form (SOS-C-Form-1) to be signed by the Probate Judge and his signature notarized. There is a five dollar (\$5.00) commission fee required. *To receive your constable ID card please email a photo (head shot only) and mail a copy of your oath of office with a check for \$15.00 made out to I.S.D. as the Finance Department is making the ID cards now.

Requirements for Commission Certificate:

1. Copy of the Oath of Office (File the original with the Probate Judge)
2. SOS-C-Form-1 (verification of election, bond, and oath, which should be signed by the Probate Judge and notarized)
3. \$5.00 Commission Fee (Please make checks or money orders payable to Secretary of State).

Mail the required forms to:

Secretary of State

Attn: Government Support

P.O. Box 5616

Montgomery, AL 36103-5616

Email photo: sport.code@sos.alabama.gov

If you have any questions or need further information, please contact the Office of the Secretary of State at (334) 242-7224.

Oath of Office

I, _____ solemnly swear (or affirm, as the case may be) that I will support the Constitution of the United States, and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, So help me God.

Signature

Office

Certification of Administering Officer

The above Oath was subscribed and sworn to before me this
_____ day of _____ 20_____.

Signature of Administering Officer

Title

SOS-C-FORM-1

Revised 2016

Office of the Secretary of State
ATTN: Government Support
POB 5616
Montgomery, AL 36103-5616

CERTIFICATION OF **ELECTED** COUNTY OFFICIALS
SOS-C-FORM-1 (FOR THE PURPOSE OF RECEIVING A COMMISSION CERTIFICATE
FROM THE OFFICE OF THE SECRETARY OF STATE)

Mail Commission to:

Mail to::

Secretary of State
Attn: S. Farrow
POB 5616
Montgomery, AL 36103-5616

I hereby certify that _____ was duly elected to

The Office of _____ for _____ County

In the _____ General Election. The term for this office will be for _____ years

And will begin on _____.

I further certify that the above named individual has given bond and filed their oath of office accordingly as required by law.

SIGNED: _____
Judge of Probate

COUNTY OF: _____

Sworn and subscribed before me this _____ day

Of _____, 20_____.

SEAL

Signature

Title