

**STATE OF ALABAMA**

**FOREIGN PROFESSIONAL CORPORATION  
(BUSINESS OR NON-PROFIT)  
APPLICATION FOR REGISTRATION**

PURPOSE: In order to register a foreign entity (any entity formed outside of Alabama) to transact business in Alabama, the entity must deliver to the Secretary of State for filing a Application for Registration along with articles of incorporation or formation duly certified by the official having custody of corporate records in the jurisdiction where the entity was formed pursuant to Section 10A-1-7.04, Code of Alabama 1975.

INSTRUCTIONS: Mail two (2) signed originals of this completed Application for Registration, the documentation referred to in items 3 and 11 below, and the filing fee of \$150.00 or \$250.00 expedite fee processed twenty four (24) hours after receipt (credit card, check, or money order) to the **Secretary of State, Business Services, P.O. Box 5616, Montgomery, Alabama, 36103-5616** or email to [Foreign.Entities@sosalabama.gov](mailto:Foreign.Entities@sosalabama.gov). The entity will not be registered if the credit card does not authorize and will be removed from the index if the check is dishonored.

(For SOS Office Use Only)

**This form must be typed or laser printed.**

\_\_\_\_\_ Business/For-Profit PC

\_\_\_\_\_ Non-Profit PC

1. The legal name of the foreign entity as recorded in the jurisdiction in which it was formed/incorporated:  
\_\_\_\_\_
  
2. The name of the foreign entity for use in Alabama, if the legal name above is not available in Alabama or the name does not comply with Article 5 of Title 10A. The name for Business/For-Profit PCs must contain the words "professional corporation," "P.C.," or "PC" and satisfy the requirements of 10A-1-7.07:  
\_\_\_\_\_
  
3. A copy of the name reservation letter from the Office of the Alabama Secretary of State is attached.
  
4. Entity's jurisdiction of formation: \_\_\_\_\_
  
5. Date of the entity's formation in state/country of jurisdiction: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)
  
6. The undersigned certifies that the foreign entity exists as a valid entity of the type stated above under the laws of the entity's jurisdiction of formation.
  
7. The date the foreign entity began or will begin transacting business in Alabama: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)
  
8. Street (**No PO Boxes**) Address of principal office: \_\_\_\_\_  
\_\_\_\_\_  
Mailing Address (if different) \_\_\_\_\_

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9. Name of registered agent for service of process (**MUST** be physically located in Alabama): \_\_\_\_\_

10. Street (**No PO Boxes**) Address of initial registered office (**MUST** be physically located in Alabama): \_\_\_\_\_

Mailing Address in Alabama (if different) \_\_\_\_\_

11. A **copy** of the foreign entity's articles or certificate of incorporation or association, or other certificate of formation and all amendments thereto **duly certified** by the Secretary of State or other official having custody of corporate records in the state or other jurisdiction under whose law the entity is incorporated is attached.

12. The entity designates the following Alabama licensed individual or individuals through whom it will render professional services in Alabama and certifies that those individuals are not, at the time of designation, so designated by any other foreign professional entity (names, mailing addresses, and evidence of licenses):

\_\_\_\_\_  
Attach copies or additional pages if necessary.

13. The entity acknowledges that it will be subject to the jurisdiction of the Alabama regulatory and licensing authorities with respect to any professional services rendered to clients or patients in Alabama.

14. No foreign professional entity shall maintain an office in Alabama for the conduct of business or professional practice until it has obtained a certificate of authority to render professional services in Alabama:

\_\_\_\_\_ Certificate attached                      or                      \_\_\_\_\_ Not Applicable

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name and Title of Signature Below

\_\_\_\_\_  
Signature of Person Authorized to Sign per 10A-1-4.01, *Alabama Code*

**If you wish to pay the Office of the Secretary of State fees by credit card:**

Foreign Entity Registered Name: \_\_\_\_\_

\_\_\_\_\_ Please return my stamped filing to the following email address (**only available with expedited processing**).

Card Type: \_\_\_\_\_ (Visa, MC, Discover & AmEx)

Service Requested: \_\_\_\_\_ \$150.00 filing Application for Registration

\_\_\_\_\_ \$100.00 Expedited Processing fee \*

Card Number: \_\_\_\_\_

Expiration Mo/Yr: \_\_\_\_\_ / \_\_\_\_\_ (MM/YY)

Card Holder Name: \_\_\_\_\_

Complete Billing Address: \_\_\_\_\_

Street or PO

\_\_\_\_\_

City

State

Zip

Signature of Card Holder: \_\_\_\_\_

MUST be Signature of Card Holder

\*Expedited Processing is available at the Secretary of State's (SOS) Office for an additional \$100.00 fee. The Application for Registration will be filed within twenty four (24) hours after the date of receipt of the properly completed document with all attachments. The fee must accompany the filing when it is initially submitted – we will not be able to search for filings to match expedite fees sent separately once the filing is in the workflow.