

STATE OF ALABAMA

**FOREIGN CORPORATION (BUSINESS OR NON-PROFIT)
APPLICATION FOR REGISTRATION**

PURPOSE: In order to register a foreign entity (any entity formed outside of Alabama) to transact business in Alabama, the entity must deliver to the Secretary of State for filing a Application for Registration to Section 10A-1-7.04, Code of Alabama 1975.

INSTRUCTIONS: Mail two (2) signed original of this completed Application for Registration and the filing fee of \$150.00 (credit card, check, or money order) to the **Secretary of State, Business Services, P.O. Box 5616, Montgomery, Alabama, 36103-5616** or you may email your application to foreign.entities@sos.alabama.gov. If you are sending this filing via email and paying the standard \$150 fee you may purchase a copy of the filing on our website after the filing has been processed – www.sos.alabama.gov search Government Records and Business Entity Records for the filing “worked through date” and your filing based on the date emailed. If you elect expedited processing completed within twenty four (24) hours after receipt by SOS, you may have the stamped copy emailed to you. Expedited processing is \$250.00 (a \$100.00 expedite fee plus the \$150.00 filing fee). If you are mailing/couriering the application and would like an acknowledgement include a copy and postage paid self-addressed envelope. The entity will not be registered if the credit card does not authorize and will be removed from the index if the check is dishonored (\$30 NSF fee). **All processing instructions are complete in this form and Payment Option Sheet; cover letters are not necessary and will not be reviewed.**



(For SOS Office Use Only)

**The information completing this form must be typed or laser printed.
FAX submissions will not be acknowledged, processed, or returned.**

_____Business/For-Profit Corporation _____Non-Profit Corporation

1. The legal name of the foreign corporation as recorded in the jurisdiction in which it was formed/incorporated:

 2. The name of the foreign entity for use in Alabama – you may use a fictitious name only if the legal name of the corporation above is not available in Alabama or the name does not comply with Article 5 of Title 10A. The name must contain the word "corporation" or "incorporated" or an abbreviation of one of the words. and satisfy the requirements of 10A-1-7.07.

- If a fictitious name must be used, other than simply adding the identifier (Inc., Corp, etc.), you must attach a copy of a board resolution certified by its Secretary adopting the fictitious name for use in Alabama.
3. A copy of the name reservation certificate received from the Office of the Alabama Secretary of State must be attached.
 4. Street (**No PO Boxes**) Address of principal office: _____

- Mailing Address (if different) _____

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5. The undersigned certifies that the foreign corporation currently exists as a valid corporation of the type stated above under the laws of the corporation's jurisdiction of formation.
6. Corporation's jurisdiction of formation: _____
7. Date of the corporation's formation in state/country of jurisdiction: ____/____/____ (MM/DD/YYYY)
8. Name of registered agent for service of process in Alabama (**MUST** be physically located in Alabama): _____

9. Street (**No PO Boxes**) Address of registered office of registered agent (**MUST** be physically located in Alabama): _____

Mailing Address in Alabama (if different) _____

10. The date the foreign corporation began or will begin transacting business in Alabama: ____/____/____
(MM/DD/YYYY)
11. A **copy** of the foreign corporation's articles or certificate of incorporation or other certificate of formation and all amendments thereto **duly certified** by the Secretary of State or other official having custody of corporate records in the state or other jurisdiction under whose law the corporation is incorporated **must be attached**. Certificates of existence or good standing are not acceptable.

Date

Typed Name **and** Title of Signature Below

Signature of Person Authorized to Sign per 10A-1-4.01, *Alabama Code*

In order to review the sections of the *Code of Alabama 1975* referred to in the filing form you may access www.sos.alabama.gov and click the Government Records tab. Choose the Code of Alabama link to review.

If you wish to pay the Office of the Secretary of State fees by credit card:

Card Type: _____ (Visa, MC, Discover & AmEx)

Service Requested: _____ \$150.00 filing Application for Registration

_____ \$100.00 Expedited Processing fee *

Card Number: _____

Expiration Mo/Yr: _____ / _____ (MM/YY)

Card Holder Name: _____

Complete Billing Address: _____

Street or PO

City

State

Zip

Signature of Card Holder: _____

MUST be Signature of Card Holder

*Expedited Processing is available at the Secretary of State's (SOS) Office for an additional \$100.00 fee. The Application for Registration will be filed within approximately twenty four (24) hours of receipt of the properly completed document with all attachments.